



MEASURED BUSINESS LINE ORDER FORM

SPECIAL EVENTS/CONVENTION SERVICES

(SERVICE FOR 30 DAYS OR LESS)

Please fill out form completely. Incomplete forms may delay the processing of your order.

The Federal Communications Commission requires the following guidelines in obtaining service.

Will you allow AT&T to use your service and usage records to discuss products offered by AT&T and its affiliates?

(Your decision will not affect your service.)

YES

NO

IF YOU HAVE NOT HAD SERVICE IN AT&T CALIFORNIA TERRITORY WITHIN THE LAST 12 MONTHS AN ADVANCED PAYMENT WILL BE REQUIRED. ANY OF THE FOLLOWING METHODS OF PAYMENT ARE ACCEPTABLE: CHECK, CREDIT CARD, MONEY ORDER

Today's Date: _____

EVENT INFORMATION:

Company Name: _____

Order Placed By (First & Last Name): _____

Call Back Tel #: _____ Fax Number: _____

eMail: _____

Show Name: _____

Show Begin Date: _____ Show End Date: _____

Facility Name: _____

Facility Address: _____

(AT&T CANNOT PROCESS ANY ORDER WITHOUT AN ADDRESS)

Please Indicate Booth Room Other _____

Contact On Site: _____ Contact Tel: _____

Special Instructions: _____

MEASURED BUSINESS LINE INFORMATION:

Install Date: _____ Disconnect Date: _____

***Must provide the actual dates *** **(NO MORE THAN 30 DAYS)**

Appointment Time: Morning: 8:00a.m.-12:00p.m. Afternoon: 12:00p.m.-4:00p.m.
 Evening: 4:00p.m.-8:00p.m. All Day: 8:00a.m.-8:00p.m.

Would you like jack(s) installed by AT&T? Yes No Number of Tel Lines: _____

Local Toll Company (Please Provide Name): _____

Long Distance Company (Please Provide Name): _____

Additional Features: 900/976 Blocking Hunting Voicemail
 Call Forwarding 3-Way Calling Call Waiting

BILLING INFORMATION:

Billing Name: _____ Tel #: _____

Attn: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Valid Drivers License: _____ SSN: _____

Existing or previous AT&T CA Business telephone number (Within 1yr): _____

Corporations must provide Corporate ID# (Not Federal Tax ID#): _____

TEL: 800-339-3204 FAX: 866-512-1384 BILLING #: 800-750-2355 REPAIR (24 hrs.): 611

NOTE: AT&T does not guarantee telephone numbers before installation.
AT&T reserves the right to collect all charges in advance.

RATE SHEET FOR MEASURED BUSINESS LINES

Service	Monthly	Installation
1 Measured Business Line	\$13.25 (does not include a \$1.25 Non Pub charge, \$4.38 FCC surcharge and \$0.65 USF) Plus usage	\$67.21 per line

This service is sometimes called 1MB Service or POTS (Plain Old Telephone Service). It allows both incoming and outgoing calls. You can get 900/976 Blocking at no additional charge when the lines are installed. There is a \$14.25 per line charge to add or remove 900/976 Blocking after the line has been installed. There are many features available with this type of service. We have only listed the features most commonly used for Special Events on this form.

Feature	Monthly	Installation
Hunting	\$0.47	\$28.50 per line
Call Forwarding	\$6.00	\$5.70
Call Waiting	\$3.89	\$5.70
Three-Way Calling	\$3.89	\$5.70
900/976 Blocking	\$0.00	\$0.00

\$14.25 charge per line to add or remove 900/976 Blocking after the line is installed.

There is a minimum billing period of one month on all services.

The intallation charge listed above will install the line at the MPOE (Minimum Point of Entry). To install the jacks and inside wiring, you may choose between:

- Doing the wiring yourself
- Hiring a vendor to do the wiring
- Hiring AT&T to do the wiring

Please be sure to check with the Facility Manager who is handling the event. Some facilities require that you hire their vendor to do the wiring. In that case, AT&T is only allowed to take the lines to the MPOE.

If you decide to hire AT&T to do the wiring, the charges are listed below. These charges are for the RJ11C jacks, as that is what is most commonly ordered for Conventions and Special Events. If you require a different type of jack, or if your installation is in an unusual location like a park, additional engineering and/or cabling charges could apply. Please call us for an individual quote if that is the case.

Jacks & Wiring Charges	Monthly	Installation
RJ11C Modular Jack	None	\$6.00 per jack
Labor First Jack	None	\$135.00
Jacks 2 through 5	None	\$70.00 per jack
Jacks 6 and beyond	None	\$55.00 per jack

These rates are based on work done during our regular business hours. An additional charge of \$300.00 per technician per day is charged if you request the work be done on an overtime basis.

If the owner of the facility requires that AT&T return after the event and remove the wiring, a removal fee will apply. This is a time sensitive charge at the rate of \$85.00 for the first fifteen minutes and \$30.00 for each additional fifteen minutes. A minimum of \$85.00 would apply.